



# COUNCIL REPORT

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION - ULSU.CA

<b>Brittany Allen</b>	<b>VP Academic</b>	October 2023	180 hours contributed
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## THINGS TO CONSIDER INCLUDING IN MY REPORT

Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event Information	Upcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

## LOOKING BACK

**NOTE:** Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

### Hours Breakdown

*(Meetings, events and activities that I've attended in my role, with an hours breakdown)*

### Committee and Council Meetings (External to the ULSU):

**GFC and Preparation (3 hours):** This is a monthly committee that meets to discuss and decide on academic matters at an institutional level. I sit as one of the ten undergraduate representatives.

**Open Consultation about Deputy Provost position (1 hour x 2):** Currently, the university of Lethbridge is undergoing a search process for a new deputy Provost. I serve as the undergraduate student representative on the search committee. As member of this committee, I am required to attend any supplementary meetings, like consultations, as part of my role.

**Curriculum Coordinating Committee (3 hours):** This committee meets biweekly to go over any curriculum-related changes in courses, majors, and programs.

**StartSmart Steering Committee (1.5 hours):** This is a working group that was developed to determine how the U of L can assist students that are struggling in their first year of university. The first steps of this committee has been to go over

reason why students may struggle (academic stress, being away from home, financial issues, etc.).

U of L Senate (2 hours): It is the duty of a Senate to inquire into any matter that might benefit the University and enhance its position in the community. I represent the student body as a member on this body.

Teaching Centre Advisory Council (1 hour): As mentioned in the teaching of the committee, this is a group that assists with the Teaching Centre on campus with the development of teaching resources on various topics, promoting teaching excellence on campus, and encouraging and assisting with innovative ways of teaching and learning. I am the undergraduate student representative on this council

Education Faculty Council (1.5 hours): This is a semi-monthly meeting between administration of the Faculty of Education, faculty and staff, and student representatives as well as other stakeholders on campus. During this faculty council meeting, we discussed curriculum changes, introduced the new Dean, and discussed future plans within the education faculty.

Academic Quality Assurance Committee (2 hours): This committee meets as part of the process of going through academic excellence and rigor of programs at the U of L.

Student Fee Review Committee (2 hours): This is a consultation committee with members of the ULSU and members of the President's Office in regards to the 2024/25 budget.

Curriculum Coordinating Committee (2 hours): This committee meets biweekly to go over any curriculum-related changes in courses, majors, and programs.

### **Committee and Council Meetings (Internal to the ULSU):**

Executive Council Meetings (2 hours x 3): If you are interested in hearing about what was discussed in these meeting, I can supply you with meeting minutes from any

Mental Health Wellness Committee (1 hour x 2): This internal committee assists me with my role and how it relates to mental health wellness for students on campus. During this committee meeting, we discussed our strategy and priorities for the year and our semesterly mental health week that is held during the middle of October.

General Assembly Meeting (2.5 hours): This is our monthly meeting to go over what members of the ULSU have been

doing in their roles, go over any pressing ULSU matters, and discuss any relevance issues and events occurring on campus.

### **Meetings with Individuals:**

Meeting with ULSU Indigenous Representative, Foster Wright (1 hour): This was a consultation that I had with Foster about how the ULSU and the internal Mental Health Wellness Committee can assist and advocate for fostering mental health wellness for indigenous students on campus.

Meeting with ULSU Academic Support Coordinator, Ilham Rawji (1 hour): During these meetings, we typically discuss the main activities that I have been working on since our last meeting and brainstorm activities that will bring more academic opportunities to the university.

Meeting with the U of L Scholarship and Student Finance Office (1 hour): This was a meeting to go over what students are really needing in terms of financial assistance from the U of L and what we can collaborate on to improve the student experience.

Meeting with Fine Arts Dean's Office and FA Representative, Mason Hill (1 hour): This is a monthly meeting between I, Mason, Heather Davis-Fisch (Dean), and Devon Smither (associate Dean) to discuss what we would like to do in our new roles, how we can assist one another, and what students are needing during their time in the faculty.

Various meetings with U of L students (20 hours): Due to confidentiality, I will not be disclosing the contents of these meetings. If you are experiencing concerns about your academic studies here at the U of L, please reach out to me at [su.academic@uleth.ca](mailto:su.academic@uleth.ca)

### **Other Meetings:**

Healthy Campus Alberta Design Team Meeting (1.5 hours)

Healthy Campus Alberta Design Team Orientation (1 hour)

Alberta Open Education Advocacy Group (1 hour)

### **Other Activities:**

Let There Be Light Night (3 hours): This was a night to celebrate honourable and significant U of L alumni that has contributed to positive changes in their respective fields.

Presidential Installation and Dinner (7 hours): In honour of the new U of L President and Vice-Chancellor Digvir Jayas, the U of

L held its President's Installation to formally recognize Dr. Jayas in his role.

Open Education Global Conference (October 16<sup>th</sup>-18<sup>th</sup>): This was a conference held in Edmonton, AB where people around the world gathered to provided multiple opportunities for networking, learning, brainstorming, and openly exploring opportunities and collaborations among people that are passionate and work in the open education field. This conference is the main venue for Open Education practitioners, policy builders, advocates, researchers, students, and decision-makers to share practices, network, and initiate collaborations. Participants collectively discuss the latest trends, challenges, and opportunities in open education and share their perspectives on its future direction.

Tabling at the U of L Open House (4 hours)

ULSU Staff and EC Meeting (2 hours): This is a semi-monthly meeting that with have with the ULSU office staff to discuss office operations, management, update others on activities, and more.

Mental Health Week (October 16<sup>th</sup>-20<sup>th</sup>) and Preparation

## MOVING FORWARD

**Current or upcoming tasks:**

*(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).*

I am currently still completing my report for the results of the #TextbookBroke campaign survey. I am hoping to have this completed by the beginning of the Spring 2024 semester.

I am also planning the next iteration of the #TextbookBroke campaign for the Spring 2024 semester.

**Goals for next month:**

*(What I would like to accomplish next month as a ULSU representative)*

I would really like to become more knowledgeable about the process of making changes to policies. This month I am really hoping to start evaluations of certain policies to make them more student-focused and friendly.

**Important dates/deadlines:**

*(important deadlines related to my goals or position).*

Nothing to report.